



TEXAS DEPARTMENT OF HEALTH
AUSTIN TEXAS
INTER-OFFICE

01-027

TO: Regional Directors
Directors, Local Health Departments
Directors, Independent WIC Local Agencies
Herman Horn, Chief, Bureau of Regional/Local Health Operations

FROM: Gerald D. Cannaday, Jr. **[ORIGINAL SIGNED]**
Chief, Bureau of Nutrition Services

DATE: February 16, 2001

SUBJECT: Inventory Ordering Update

Please note the following two changes when ordering inventory:

1. Please contact Kim Gold when ordering the following controlled numbered documents: Food Vouchers, WIC Owes Grocer, Grocer Owes WIC, Family ID Cards, and Replacement Family ID Cards. These items are tracked in TexasWIN and do not fall under general publication materials. You can reach Ms. Gold at (512) 458-7111, Ext. 2215 or by email: kim.gold@tdh.state.tx.us.
2. Food Voucher Envelopes (B/Ws) and the Family ID Envelopes (TYVECKs) are considered general publication materials and may be ordered by using either the WIC Material Order Form (WIC -99) or on the 'Order Form for Texas WIC Materials' located on the WIC website, however; we prefer that you contact Ms. Gold when ordering these two items. Orders that are received on either form will be filled in a timely manner.

Should you have any questions regarding the above changes, please contact Kim Gold at (512) 458-7111, Ext. 2215.